

**WEST DOWN PARISH HALL
MANAGEMENT COMMITTEE**

RISK ASSESSMENTS

REVIEW DATED: November 2023

<u>POSSIBLE HAZARDS</u>	<u>WHO IS AT RISK</u>	<u>RISK CONTROL/ ACTION TO BE TAKEN</u>	<u>PROGRESS OF ACTION</u>
ITEMS FROM NOVEMBER 2022 REVIEW			
Ash Trees (Ash Die back)	All users / general public	Trees to be taken down	Complete
Outside lighting	All users arriving and leaving the Hall	Make that lighting is improved and adjusted on the new extension	Complete
Entrance Lobby Hatch and Ladder	All users	Talk to Steve Shaddick the builder to sort out both matters	Complete
ITEMS FROM NOVEMBER 2023 REVIEW			
First Aid Kit	All users	New First Aid Kit Purchased	Complete
Outside path and lighting	Users to the side of the Property	New Patio created and lighting installed	Complete