

WEST DOWN PARISH COUNCIL MINUTES

West Down Parish Hall. (Main Hall)
on Tuesday 1st June 2021 commencing at 7.30pm.

Present: Cllrs. S Ayre (Chair), M Reeves (Vice-Chair) R Drew, S Squire, K Oades,
M O'Halloran, C Cllr. A Davis and D Cllr M. Wilkinson.

Apologies: Cllr. T Verney, due to work commitments. Apology accepted.

4367. Public Speaking/Question Time.
None.

4368. CLT (Community Land Trust).

Alison Ward from Middlemarch Community Led Housing CIC was welcomed to the meeting to explain how the CLT works.

Middlemarch CLH CIC are a conduit for providing affordable housing schemes. They have helped Woolacombe to secure land for the building of 21 affordable homes for social rent by local people. They also have a scheme in Georgeham.

The company were advised of the affordable home situation in the Parish by Mr Colin Savage, (formerly of NDC). The organization helps to set up a 'not for profit' company by a community which then takes ownership of land and runs in perpetuity. Building affordable homes is more likely to be successful due to the company being run by local people (volunteers), for local people. The whole process can take up to four years to complete. The community company will be able to control, where, how many and what the properties look like. The project could be all affordable or a mix with open market properties. The costs for land, builders, designers and logistics can be paid for by grants such as, Community Housing Fund, Capital Grant, Housing Association Partnership and others. A land rent would be charged per property to fund the company. Middlemarch will help with projects of 6 or more properties and take a percentage for their services to include public meetings and marketing materials.

Thanks were given to Alison of Middlemarch for addressing our meeting.

4369. Police Report.

- a. Not received yet. To be circulated and posted on the village website asap.
- b. Police advocates on behalf of the Parish Council can attend a Police Inspector and Police Advocate meeting, this is to be attended by Cllr S Squire wherever possible to support Cllr S Ayre.

4370. Approval of Minutes from last meeting.

The May AGM and APM Minutes were unanimously approved and signed.

4371. Matters Arising.

- a. 4349. May Police Report on the Website.

S. Ayre
7-7-21

- b. 4352. A361 road works are now completed.
- c. Snakes, notices have been put on the village website and fb.
- d. New councillor for voting closes on the 2nd June. If a vote is not needed then co-option can commence.
- e. A form from Lloyds Bank for a signatory is needed to assist in online banking approvals.
- f. NFU Signs are up. Thanks, given to Cllr S Squire for supplying and arranging fitting.

4372. Report from County Councillor.

Please see appendix.

Thanks, were given to C Cllr A Davis for her continued support.

4373. Report from District Councillor.

- The 'Local Plan' is being revised and the Neighbourhood Plan needs to be in place to give strength to planning decisions.
- The process of getting North Devon adopted as a National Surfing Reserve is underway, this would be a massive benefit for coastal and environmental issues.
- The Planning Dept at NDC is advertising jobs. With the departure of Mr Tichford, and Bob Pedlar retiring. Nina Lake is currently in charge. Interviews are happening now.
- Filming has been taking place in Woolacombe and Ilfracombe so you may have seen some famous faces around the area.

Cllr K Oades made D Cllr M Wilkinson aware of issues with regard to recycling in the Chapel Court area. The number of boxes put out are many and if it is not collected it causes real issues.

Cllr M Reeves asked DC M Wilkinson about the Climate and Environment Grant again after not receiving a satisfactory explanation as to why the total grant was not distributed. D Cllr Wilkinson to chase up.

Thanks, were given to D Cllr M Wilkinson for his continued support.

4374. D Cllr Grant – Website.

The chance to use the District Councillor Grant for a Parish Council Website is unsure but have been encouraged to apply and see what happens.

Cllr M Reeves has sought local website developers, Western Web who developed Fremington and Berrynarbor and Adam Dennis who developed Morteohoe. Quotes to be arranged. Clerk to enquire with Morteohoe Clerk about user friendliness of their site.

4375. Acorn Developments.

An email has been received for Ken Miles of NDC advising that the agreement between NDC and Acorn is still in draft form. It was advised that the sale on the Affordable Home is agreed and will go ahead despite the agreement. The money

Handwritten signature and date:
 [Signature] 7-7-21

promised is 'to be spent on items desirable' it is up to the parish Council to apply pressure to ensure the funds are spent on the correct things, education and community. It is feared that to pursue the affordable house issue we may lose more. Cllr M O'Halloran proposed to sit tight, 2nd by Cllr S Squire. Unanimous approval. Cllr S Ayre to email Ken Miles again to ensure we are kept up to date.

4376. P3/Footpaths.

F3. Still some growth to navigate through, horse buried at the top just after the farm:
F5. Fairview Cottages to Cheglinch, NTR.
F6. In the village Sheep trail, sheep in the field with lambs so conducted a visual check.
F9. Some holidaymakers blocking the road and restricting vehicular access on one side.
F10. Slightly overgrown could do with a trim – grate has been marked off.
F11. NTR
F12. Nice Route to walk NTR
F13. Nice route to walk NTR
F14. Nice route to walk but very wet at gate/Hedgerow adjacent Titching Park Cleaves, will dry up
F14a. NTR
F16. Quite stony down the lanes and very steep climbs but nice route, walked from Little Comfort Farm along the river to the right of Buttermills Wood, passed Beer Mill Kennels to join the foot of Route 3. Nice walk.
F17. New post still standing pathway accessible to the stiles at the bottom.
F20. Nice View of the shop and campsite
Nothing further to report.
Thanks, given to Cllr M O'Halloran.

4377. Dog Bins.

Further to an email sent by Cllr S Ayre, re: non emptying of the Dog Waste Bins, an email from Paul Burton, Service manager of Operational Services at NDC has responded as follows.

'You should not be paying for a service you are not getting. But we will make sure you get the service you are paying for. I will speak to the Supervisor and make sure he speaks to his team today'.

Hopefully, a positive outcome, time will tell.

4378. Map Case.

The Case that was collected by the Clerk in March last year has been safely stored and requires placement. It had been agreed to place it close to the Parish Council Notice Board, this will involve removal of a plant and permission from the West Down Community Shop. The children from West Down School are to produce a map of the Village for visitors and residents to enjoy as organised by the previous Chair, Carole King, who is still helping on this matter. Cllr M Reeves, whose property it will be on, is to oversee the placement.

4379. Village Forum.

Geoffrey
7-7-21

With current Covid restrictions, it was unanimously agreed to carry this item over to next month for review.

4380. GDPR
NALC and Breakthrough Communications are running GDPR Training courses via Webinar. 2 places are to be booked at a cost of £30 each.
4381. Standing Orders.
Revised Standing Orders have been adopted and the updated version is to be circulated and uploaded onto the website.
4382. Diary.
Done and circulated.
4383. Community Award Scheme.
Cllrs M O'Halloran and T Verney are to arrange the voting from 1st Sept – 31st Dec 2021 for this year. Awards given before the May AGM. A Budget for prizes needs to be set and information as to whether it comes under S137 is to be found.
4385. Planning - Decisions from NDC.

None.
4386. Planning Applications.

a. 73394 - 5 Barton Road West Down Ilfracombe Devon EX34 8NN
Notification for prior approval for larger home extension to the side and rear of dwelling which extends 3.5m out beyond the rear wall 4m to the ridge and 3m to the eaves

Cllr S Squire proposed approval, 2nd by Cllr M O'Halloran, Unanimous approval given.

b. Applications received after publishing of the agenda.
None.
4387. Correspondence.

a. WDPHMC letter expressing thanks for the grant money.
b. WDPCC letter expressing thanks for the grant money.
4388. Finance.

a) Bank Statements.

(1) Current Acc. As at 31st May 2021. £ 5,434.88 reconciled.
(2) 30 Day Notice Account. As at 31st May 2021. £ 4,808.11 reconciled.
(3) Petty Cash. As at 31st May 2021. £ 0.25 reconciled.

Dee Hynes
7-7-21

b) Online Payments.

NDC.	Clerk Salary	£ 195.73
DALC	Course fees	£ 36.00
V Hunt	Clerk expenses	£ 40.95
Community First	Annual Ins Premium	£ 278.82

c) AGAR.

Signature required on AGAR forms

- 1). Annual Governance Statement 2020/21.
Completed and signed by the Chair and Clerk.
- 2). Accounting Statements 2020/21.
Completed and signed by the Chair and Clerk.
- 3). Certificate of Exemption 2020/21.
Completed and signed by the Chair and Clerk.

4390. Agenda Items for next month.

- a. Community Award Scheme.
- b. Village Forum.
- c. Acorn Developments.
- d. Co-option Vacancy.
- e. J Snooks Audit Report
- f. DCllr Grant.

4391. Unresolved Questions.

- a. None.

4392. Any other business.

- a. The AED located in the Shop porch was registered with the South West Ambulance Service this has now been passed to the British Heart Foundation.
- b. The Child sized Pads for the AED expire in September.
- c. Beavers, arrange attendance at next meeting.
- d. The Asset Register is up to date but needs signing.
- e. The Village Sign should be in location before the next meeting.
- f. A letter to Middlemarch expressing thanks for coming and to request information leaflets. A Zoom CLT meeting is being held in Ilfracombe, details to be sought.

The meeting was closed at 22.13.

Be Type.
7-7-21