

WEST DOWN PARISH COUNCIL MINUTES

Meeting held via Zoom on
Wednesday 7th April 2021 at 7:30pm.

Present: Cllrs. S Ayre (Vice Chair), R Drew, M Reeves, S Squire, T Verney, K Oades,
M O'Halloran, C Cllr. A Davis.

Apologies: Cllr C King (Chair), D Cllr M Wilkinson.

4328. Public Speaking. None.

4329. Police Report.

The Newsletter is to be put on the village website.
The March crime figures for **Mortehoe/Woolacombe & West Down, Includes Mullacott & Bittadon.** 1, Other Theft, 1, Violence with Injury.

4330. Approval of Minutes from last meeting.

The March Minutes were approved and signed.

4331. Matters Arising.

a. 4310a. Guttering on Dean Lane Bus Shelter Has been repaired by Cllr R Drew.
Thanks, given.

b. 4310b. The Rainbow Bench has been sited and anchored down.

c. 4310c. Rural Transport Form has been completed and sent.

4332. Report from County Councillor.

- Devon Recycling Centres are still open, these are extremely busy due to the good weather. It is advisable to avoid Ilfracombe Recycling Centre on the weekends, weekdays at 4.30 is a quiet time. Social distancing continues. Cars will be turned away if the highway is blocked.
<https://www.devon.gov.uk/coronavirus-advice-in-devon/document/waste-disposal-and-recycling/>
- Devon's, Resource on Waste Management Strategy, it's out for consultation the moment. The District Council collect the waste and the County Council dispose of it. There is one joint committee dealing with improving waste and recycling across Devon. The 10-year plan is to reduce the black bin waste and increase the recycling and a desire to reduce all waste. Public interest is required.

Re-type
050521

- Coronavirus updates from Devon County Council. Rates are down. Community Testing is still available in Barnstaple at the Civic Centre. Please use the link [devon.cc/testing](https://www.devon.gov.uk/testing) to book an appointment. If you have a positive result but are asymptomatic you need to be tested through the NHS directly. Home tests are now available for carers and workers at foodbanks, breakfast and after school clubs. Please use the following link [collect from NHS testing sites](https://www.devon.gov.uk/testing). to get yours.
- A reminder on how to report highway problems. Telephone: [0345 155 1004](tel:03451551004)
<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Overnight roadworks on the A361 due to start 5th May for 6 weeks is going ahead. The options to postpone or cancel the works are not feasible and have been rejected due to numerous complaints about the condition of the road and also the works at Lynton Cross in the Autumn. Pre works are underway currently, tidying the edges, clearing the gullies as drainage works will be happening at the same time.

The works on Ilfracombe Hill are still ongoing and the road is still closed. It seems that supplies of cement have been delayed but hopefully it is rectified now and works will be completed very soon.

The picnic area by Trimstone Cross has been mentioned on Facebook by locals as being in an untidy state with lots of rubbish on the access road that they have been collecting. The picnic site is privately owned but the roadway is serviced by NDDC.

NALC and DALC advise the possibility of continuing online meetings is being considered. This is due to many meeting halls not being large enough to accommodate the number of people attending and some not meeting the covid regulations to allow meetings.

Thanks, were given to C Cllr A Davis for all her support.

4333. Report from District Councillor.

- I have contacted Ken Miles re an update on Lower Broad Park and he told me that the revised 106 is in the hands of the solicitors but that it may well have to be referred to DCC. I copied Ness and Carole.
- I have contacted the Planning Department on behalf of Malcolm Yeo with his concern about the non-compliance of drainage systems in Lower Broad Park. This was passed on to the enforcement team and an officer contacted Mr Yeo.
- Next month should be the end of permitted virtual council meetings and the Parish Council should return to face to face. There is some concern about this but you should be aware that it may well go ahead. Obviously covid regulations must be adhered to which may mean holding your meetings in the main hall. I will keep you informed about progress.
- The Community Councillor Grant Scheme for 2021/2022 is now up and running. As previously mentioned, you could start thinking about a worthy spend.

Be Ayn
050521

The Waste and Recycling bin at Community Shop has been resolved. The Shop has purchased a lidded waste bin to replace the previous. This will be emptied by the shop into their trade waste.

4334. Acorn Developments.

The working party have drafted another letter to Mr K Miles, CEO of NDC to point out the displeasure of not hearing anything from him despite being assured that the Parish Council would be kept in the loop. It is also noted that the local MP has shown no interest.

The draft was circulated and approval to send was proposed by Cllr M O'Halloran and seconded by Cllr T Verney. Unanimous approval.

4335. P3/Footpaths.

a. Cllr M O'Halloran walked all the footpaths over the weekend. Footpath 3 was quite difficult to navigate. Footpath 15 needs a new finger post sign.

b. A Purchases Order has been received from P3 for the works required on Footpath 12. Total value £2000.

c. The Parish Council have the Landowners permission to carry out the works on Footpath 12. This will be started soon.

4336. Village Forum.

This item was unanimously approved to be moved to the May Agenda.

4337. GDPR.

The Policy is now complete and needs adoption. Proposal for adoption given by Cllr M O'Halloran and seconded by Cllr K Oades. Unanimous approval received. A copy to be supplied to the External Auditor.

Two Councillors will need to be appointed as Data Protection Officers at the May AGM meeting.

4338. Standing Orders.

The addition of 'The Clerk records the absence of a Parish Councillor and a reason for that non-attendance. This is recorded in the minutes for approval, if they so wish'. After further thought by Cllr M Reeves, it was felt that the above sentence did not encompass all that is needed to be said. The proposed revision suggested by Cllr Reeves is 'if the councillor gives a reason for non-attendance, this can be recorded in the minutes if they so wish. The council will decide upon and record their acceptance or not as appropriate'. Seconded by Cllr K Oades, unanimous approval received.

4339. Award Scheme.

Geoffrey
05.05.21

A winner, 2nd and 3rd have been found. The Parish Council are to write to all nominees. Certificates to be given and a treat for the children. A bigger push for 2021/22 is needed. It is proposed by Cllr M O'Halloran that he and Cllr T Verney take this on, seconded by Cllr T Verney. Unanimously approved. It is planned that a Village Party will be organised by the WDGPMC when permitted to do so. The presentation will be done then.

4340. Planning - Decisions from NDC.

a. None.

4341. Planning Applications

a. 73010 North Devon Arena Mullacott Cross Industrial Estate Ilfracombe Devon EX34 8PL. Application of erection of a restaurant & drive through together with parking with some matters reserved (landscaping). Approval proposed by Cllr T Verney, seconded by Cllr M O'Halloran. Unanimous approval.

b. 72890 - Woodlane Farm West Down Ilfracombe Devon EX34 8NF Retrospective application for creation of a hardstanding & patio with engineering works to the bank. Approval proposed by Cllr K Oades, seconded by Cllr M O'Halloran. Unanimous approval, with clarification about the number of trees to be planted, as the application does not tally.

c. 73003. Willingcott Valley Holiday Village Woolacombe Devon EX34 7HN Variation of condition 2 (approved plans) attached to planning permission 70366 to allow amendment to plot layouts to take account of site conditions. Approval proposed by Cllr s. Squire, seconded by Cllr M Reeves. Unanimous approval. Clarification of Tarka Trail construction works. New 106 deed of variation prepared?

d. 73200. West Hill Farm West Down Ilfracombe Devon EX34 8NF. Hedgerow removal notice for removal of discrete sections of hedgerow to a maximum individual length of 4.25m to enable installation of 3 No. agricultural gate accesses. Approval proposed by Cllr K Oades seconded by Cllr S Squire. Unanimous approval.

4342. Finance.

a) Bank Statements.

(1) Current Acc.	As at 31 st March 2021.	£ 3,247.89 reconciled.
(2) 30 Day Notice Account.	As at 31 st March 2021.	£ 4,808.03 reconciled.
(3) Petty Cash.	As at 31 st March 2021.	£ 0.25 reconciled.

b) Online Payments.

NDC.	Clerk Salary x 2	£ 391.46
------	------------------	----------

Becky
050521

External auditor has been in touch re accounts. Cllr K Oades to do internal audit before they are handed over to Julie Snooks.

4343. Unresolved Questions.

- a. None.

4344. Items to be added to next meeting Agenda.

- a. Standing Orders.
- b. District Councillor Grant.
- c. Finance regulations.
- d. Acorn.
- e. Village Forum.
- f. GDPR.
- g. Plus, Diary items.

4345. Correspondence.

- a. Confirmation from WDPHMC of adoption of the Rainbow Bench.
- b. Road verge enquiry re: wild flower growth and nature. Relevant information given. Details given to WDVGFA.
- c. A request has been received by the new owner of the Manor House for a contact at St Calixtus Church. Details of the Church Secretary given.
- d. Beaver Zoom Presentation is to be put on hold until face to face meetings is back. Possibly June. Email to be sent to advise this.
- e. Community Land Trust have contacted the Parish Council with an option of affordable houses. More information is needed. To be on next month's agenda.

4346. Any other business.

- a. The Diary needs an update and distributing to Councillors.
- b. The Climate and Environment Grant. In December the application met the criteria, although recently it did not 'fully' meet the criteria. Clarification needed.
- c. A Parish Council Website is going to be a must in the near future and the Parish Council needs to look into this. To be on next month's agenda.
- d. The May Zoom meeting is to include the AGM. Meeting in June will be face to face in the main room of the Parish Hall.

The meeting was closed at 22.03.

Becky
05.05.21