

WEST DOWN COMMUNITY FIELD
WEST DOWN VILLAGE GREEN FIELD ASSOCIATION

Minutes of the Management Committee Meeting

Held on Monday 17th September 2018 8pm @ W.D Iron Room

PRESENT: Chairman, Mr John Stainer; Secretary, Mrs Dianne McGahran; Treasurer, Mr Tony Verney; Committee Members, Mr Roy Drew; Mrs Grazyna Ellis; Mrs Pauline Hart; Mr Paul Hillier; Mrs Carole King & Mr Keith Oades. Parishioner, Mr Josh Clarke

The Chairman welcomed Josh Clarke. (Josh will forward his new email address)

1. **APOLOGIES:** Mrs Sara Hodsman & Mrs Alison Hume

2. **The MINUTES** of the Meeting of 11th June 2018 were agreed and signed as a true record

3. **MATTERS ARISING** from minutes of 11th June 2018
 - The Tyre** is being stored in the container until planted by Di & Pauline
 - Adult Gym Equipment** c/fwd to next meeting **SARA**
 - Benches** – Roy has stained them and they look much better. Roy has also displayed
 - Defibrillator** info on the Community Field notice board. Thanks given to Roy
 - Data Protection** - Grazyna, Paul, Tony & Keith verbally confirmed they are happy to receive emails. Confirmation required from Alison**ALISON**
 - Anti-climb paint** now applied to containers and notices displayed – thanks given to Keith

4. **TREASURERS REPORT.** The Nat West Bank a/c is going to be transferred to Lloyds, the last operating High St bank in Ilfracombe. Three signatories will be required when mandate is set up, as 2 signatures needed for cheques and for On Line pay'ts. When the Treasurer has reconciled his records with that of the bank balance (Di will help if needed) he will either arrange another meeting to give a detailed finance report or it will be carried forward to the November meeting.**TONY**
Funds at present, stand at £7794.12; which includes Ringfenced monies.
Tony is awaiting details from Paul re BBQ stock held..... **PAUL**
£11.94 to be reimbursed to John for new keys for the mower
£20 to be paid to NDC for the annual Lottery Licence which is now due

5. **SECRETARY BUSINESS / CORRESPONDENCE** The Secretary's resignation was acknowledged. Although she will no longer be a Trustee, or on the Management Committee, as a Member of the Association she will continue to support the project and will be happy to help out as/when needed. The Chairman reminded members that a secretary is needed, Both Alison and Sara are too busy to be in a position to take on this role.

6. **REPORTS/UPDATES**
 - 6a - **PLAY AREA** – No problems. Some of the chains to be lubricated**JOHN**
Rhino Play is providing 2 x new swing seats

6b – **VILLAGE FAYRE** – Thanks expressed to Di & Pete. Unfortunately due to the excessively hot weather the Dog Show was cancelled, but the event was still a success. Thanks given to Tony for supplying the scones and to Paul for organising the BBQ. Alison has given advance notice that she will not be available to organise a Dog Show next year. Carole expressed her opinion, which was agreed by all, that the Fayre is not just about raising funds but an enjoyable community event, with residents and organisations all coming together. Paul suggested that the Fayre could be followed on with something, such as a live band.

6c – **AIR AMBULANCE** – The planning has been granted by NDC and a meeting will now be held on 27th September with the Air Ambulance organisers and contractors, the Parish Council and WDVGFA. Funds have been raised to cover the costs of the project, apart from a small shortfall of £239.41. Chairman, John Stainer's proposal that WDVGFA could donate this amount was seconded by Keith Oades and all members present voted in favour except one member who abstained.

6d. – **GRASS CUTTING & MOWER** The Chairman expressed his appreciation of the input by Martin, Andy and Sara. At present the mower is out of action and has been taken to Barnstaple for repairs. It was discussed and agreed that should a similar situation occur in the future, the Chairman should be informed prior to any actions being taken because, with his mechanical background and expertise, he may be able to assess and carry out any work and save labour costs. The costs of parts now required have been identified as:-

£28.50 Pulley; £72.62 Belt; £36.00 Shaft all plus VAT and collection/labour/delivery costs

Cutting long grass damages the mower. The grass is now quite long and with the mower out of action, the Chairman offered to use his quad bike and topper to cut it, when the ground is drier.

This method will not be as neat a job as using a mower but will help temporarily **JOHN**

It was suggested that, to save time and effort, a farmer/contractor be asked to cut the field – the Chairman will make enquiries. **JOHN**

The future of the mower and best way forward will be discussed at the next meeting. **ALL**

The unplanted area near the Farriell Lane entrance, which could be mowed, often gets missed and looks neglected and untidy. Purchase of a heavy duty wheeled field strimmer to be considered for the areas around the planted trees and shrubs. **ALL**

The chairman reiterated a debt of gratitude to Martin, Andy & Sara

Michael Mant has given a Hand Strimmer, a Rotavator and a Back-Pack Sprayer to WDVGFA
Letter of thanks to be written and delivered **DI**

6e - **VILLAGE QUESTIONNAIRE** – The Chairman briefly summarised the results which had been circulated to all members previously. This topic will be carried forward to the next meeting to allow more time for perusal before discussions. In the meantime, to refresh members' memories, the results are to be re-circulated **TONY**

Paul Hillier commented on the splendid achievements to date regarding the site and suggested that it is important now to look to the future.

6f **ALLOTMENTS** – no problems. At present one ½ plot is still vacant.

7. **HEALTH & SAFETY** – Broken fence near stream is awaiting repair.

The Chairman will be looking at the tree bordering Barbara & Brian Copp's rear Thorne Park garden, when the leaves have dropped..... **JOHN**

A couple of the houses backing onto the site have put gates in their wall or fence – it is understood that boundary walls and fences belong to and are the responsibility of the house owner(s) and therefore there is no reason why they cannot do this. WDVGFA have no objection to householders having direct access to the Community Field, so long as this benefit is not abused.

8. **FUTURE MEETING DATES:** 19th Nov 2018, 21st Jan 2019 & AGM 25th Feb 2019

There being no other business the meeting closed at 9.10pm