

WEST DOWN PARISH HALL MANAGEMENT COMMITTEE

Minutes of the meeting held on Weds 22nd June 2016 @ 7.30pm

Present: Chairman, Terry King; Vice-chair, John Stainer; Treasurer David Ayre; Booking Clerk, Pete McGahran; Ronnie Maidment; Tony Miller & Pat Williams.
(Note taker, Di McGahran)

1. **Apologies:** David Maidment; Andy Odell & Eric Nott
2. **The minutes of the last meeting** held on 18th May 2016 were agreed and signed
3. **Treasurer's Report** – The report had been circulated to all members prior to the meeting. Income from bookings was £945 this period, which included Police Elections. The Solar Panels are proving to be effective, raising an income of £114.96 from Good Energy which covered EDF Energy's £105.55 quarterly electricity bill.
4. **Matters Arising** from the minutes of the last meeting, other than those included in agenda items.

4 (b) David Ayre has provided information required by Western Power re the Hall's claim for a one off payment in respect of the electric pole and overhead wires and is awaiting response.

5. **Correspondence**

The letter from Allied Westminster, which had been circulated to all members prior to the meeting, offering a valuation of the property and to provide Trustees with personal liability cover at a cost of £100 + VAT was discussed. It was agreed by all present with one abstention to proceed.

6. **Hall Developments**

The Chairman has not received the new kitchen plan and quote from KJR despite chasing them up. He will pursue the matter and arrange a meeting when information is received..

Tony Miller has produced a poster advertising the snooker table for sale. These were displayed in Room 2000 and in the main hall and will also be put on the Community Shop notice board. There has been no interest to date from contacted second hand dealers.

7. **Future Events**

VILLAGE FAYRE – 17th July 2016. A raffle will be held. Raffle prizes wanted.

- There were no objections to either the hall facilities or for part of the sound system to be used on the day.

FERRET RACE – Sat 12th Nov.

Other suggestions put forward:-

CLAIRVOYANT – Mrs Sue Robins has given the Chairman information re a Palm Reader - to be discussed when further details are obtained.

HORSE RACING – to be further discussed and arranged.

8. **Safeguarding vulnerable users policy**

The Chairman has been advised that there is no time limit for this policy to be implemented and that an appropriate policy for Village Halls is being produced by a Hall Share participant which can be copied.

Further details may be given at the next Hall Share meeting at Instow on 5th July at 7pm

9. **Proposed plans to alter the entrance to the Parish Hall**

Due to the Parish Council's misunderstanding of the situation regarding improving the visibility when exiting the Parish Hall grounds by car, the owner of the proposed development land withdrew his support for the removal of the wall which obstructs vision. It appears the Parish Council were under the impression that the developers needed this wall removed for their planning to be approved. This was never the case, as on 11th March 2016, the Highways Department had approved the development site entrance scheme as acceptable 'without the need for any alterations to the adjacent land'. This subject was raised by the several committee members at a public meeting held by Acorn Developments who asked Mark Thomas of Acorn developments, the architect for the developers and Stuart Bryant if they would consider obliging the Parish Hall and the community by improving the exit if and when any building work was undertaken. The PHMC had intended to improve the entrance through Lottery Funding but the application had been unsuccessful, therefore this was an opportunity to overcome a potential hazard and enable the PHMC to comply with their Duty of Care to ensure safety on exiting. Unfortunately, a heated exchange, based on the Parish Council's misunderstanding and attitude, culminated in Stuart Bryant leaving the last Council Meeting and declaring that he was withdrawing the generous offer of improving the exit at no cost whatsoever to the Parish Hall. John Stainer and Pete McGahran subsequently visited Stuart Bryant and the situation was resolved amicably. Subject to no further dispute and the development taking place, the wall would be removed up to the crack near the notice board and made good, in line with the neighbouring property's wall to provide better vision and safety as a gesture of goodwill by the developers and at no cost to the Parish Hall.

Terry King passed around copies of a plan of the proposed new entrance which had been drawn by Acorn Development's architect and explained that the new wall would join onto the new front wall of Pearle Dean and would be clad to match. Also our entrance wall on the north side of our gate would be clad to match. The shrub which is causing our wall to crack will be removed and the tarmac made good. There was unanimous approval of the plans. The Chairman will put in writing to Acorn Developers that all members of the Parish Hall Management Committee unanimously agreed to the wall being removed, to enable the Hall's entrance visibility to be greatly improved, and that they appreciate Acorn's generosity in agreeing to their request to remove the wall.

10. **Parish Council**

It had been said that one or two Parish Councillors would attend this meeting as observers but nobody came. Terry King said that it would be preferable not to discuss Parish Hall matters at Parish Council meetings and that we should try to return to an amicable relationship.

11. **Fire extinguishers/First Aid Kits** – Checked by David Ayre. No problems.

12. Any Other Business

After the main entrance doors had been opened wide during a private booking, the doors became jammed when shut and could not be opened. Mr John Stainer repaired this, by replacing the door hinges and oiling the lock.

13. Date of the next meeting – Weds 17th August 2016 at 7.30pm

There being no other business, the meeting was closed at 8.40pm